



TOWN OF GROTON

173 Main Street
Groton, Massachusetts 01450-1237
Tel: (978) 448-1111
Fax: (978) 448-1115

Select Board

John F. Reilly, *Chair*
Rebeca H. Pine, *Vice Chair*
Matthew F. Pisani, *Clerk*
Alison S. Manugian, *Member*
Peter S. Cunningham, *Member*

Town Manager
Mark W. Haddad

SELECT BOARD MEETING
MONDAY, NOVEMBER 21, 2022
AGENDA
SELECT BOARD MEETING ROOM
2nd FLOOR
GROTON TOWN HALL

- 7:00 P.M. Announcements and Review Agenda for the Public
- 7:05 P.M. Public Comment Period
- I. 7:06 P.M. Town Manager's Report
1. Consider Ratifying the Town Manager's Appointment of Ndrim Baboci as a Truck Driver/Laborer for the Groton DPW
 2. Consider Ratifying the Town Manager's Appointment of Jennifer Rand to the Historic Districts Commission
 3. Update from Town Manager on PFAS at the Groton Dunstable Regional High School
 4. Fiscal Year 2024 Budget Development Update
 5. Update on Select Board Meeting Schedule through the End of the Year
- II. 7:10 P.M. Items for Select Board Consideration and Action
1. Pursuant to Article 1, Section B(1) of the Agreement Between the Town and Fire Chief Steele McCurdy, Determine Whether or Not the Board Intends to Renew the Agreement for an Additional Three (3) Years
 2. Discussion – Determine Process for Select Board Members to be Assigned to Specific Tasks
 3. Review/Update Select Board Policy on Political Activity
- III. 7:15 P.M. Public Hearing – Annual Tax Classification Hearing

OTHER BUSINESS

ON-GOING ISSUES – Review and Informational Purposes – Brief Comments - Items May or May Not Be Discussed

- A. Water Department – Manganese Issue
- B. PFAS Issue
- C. Green Communities Application and Implementation
- D. Florence Roche Elementary School Construction Project
- E. ARPA Funding

SELECT BOARD LIAISON REPORTS

- IV. Minutes: Regularly Scheduled Meeting of November 14, 2022

ADJOURNMENT

Votes may be taken at any time during the meeting. The listing of topics that the Chair reasonably anticipates will be discussed at the meeting is not intended as a guarantee of the topics that will be discussed. Not all topics listed may in fact be discussed, and other topics not listed may also be brought up for discussion to the extent permitted by law.



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Town Manager
Mark W. Haddad

To: *Select Board*

From: *Mark W. Haddad – Town Manager*

Subject: *Weekly Agenda Update/Report*

Date: *November 21, 2022*

TOWN MANAGER'S REPORT

In addition to the Town Manager's Report, Items for Select Board Consideration and Action and a review of the On-going Issues List, there is one scheduled item on Monday's Agenda. The Select Board will be conducting the Annual Tax Classification Hearing to determine the annual tax levy percentage for Fiscal Year 2023. Principal Assessor Megan Foster and Members of the Board of Assessors will be in attendance to assist the Board in making this determination

1. After over 26 years of service to the Town, David Roy, a member of our Department of Public Works has retired. As we are going into the Winter Season, we need this position filled immediately. To that end, we advertised the vacancy and received 10 applications. Tom Delaney and Melisa Doig interviewed two applicants and have recommended that I appoint Ndricim Baboci of Townsend as a Truck Driver/Laborer for the DPW. Mr. Baboci has worked for the Wayland DPW for the last 12 years and is very qualified for this position. I have enclosed a copy of his resume with this Report. Please consider this as notification to the Board of my appointment of Mr. Baboci. I would respectfully request that the Board ratify this appointment at Monday's meeting.
2. The Historic Districts Commission has requested that I appoint Jennifer Rand to the Committee to fill the vacancy caused by the resignation of George Wheatley. I would respectfully request that the Select Board ratify this appointment with a term to end on June 30, 2023.
3. We have held our second meeting with representatives of the Department of Environmental Protection, Town of Pepperell, Town of Dunstable, Groton Dunstable Regional School District, consulting engineers and the Groton Water Department to determine how to address the PFAS situation at the Groton Dunstable Regional High School. Tighe and Bond (consulting engineers) provided four different scenarios (one scenario has two phases), along with annual operating costs. I have attached them to this Report for your review. I will have a complete update of the meeting and our preferred option and potential funding sources for you at Monday's meeting.

Select Board
Weekly Agenda Update/Report
November 21, 2022
page two

4. With regard to the development of the Fiscal Year 2024 Proposed Operating Budget, budgets were due in my office on Monday, November 21st. I will be spending the next week preparing the budgets for our Review Meetings scheduled for November 28th, 29th and 30th. I would encourage Members of the Select Board to attend some of, if not all, the review meetings.

5. Please see the update to the meeting schedule that will take the Board through the end of the year:

Monday, November 28, 2022	No Meeting
Monday, December 5, 2022	-Annual License Renewals -Destination Groton Committee Update
Monday, December 12, 2022	-Sustainability Commission Report
Monday, December 19, 2022	-Finance Team Update on New Growth, etc.
Monday, December 26, 2022	No Meeting (Christmas Holiday)
Monday, January 2, 2023	No Meeting (New Year Holiday)
Monday, January 9, 2023	-FY 2024 Town Manager's Budget Presentation

ITEMS FOR SELECT BOARD CONSIDERATION AND ACTION

1. The current Employment Agreement between the Town of Groton and A. Steele McCurdy is set to expire on June 30, 2023. Section I (B)(1) states that *"the Town, by the Board, shall vote on or before January 1, 2023 at a Regular Meeting whether or not it intends to renew this Agreement for an additional three-year period and shall give the Employee written notice of its decision on or before January 1st."* It is my recommendation to the Select Board that you vote to enter into negotiations with the Fire Chief for a new three (3) year agreement.
2. At last week's meeting, Select Board Member Manugian requested that time be set aside on a future Agenda to discuss/determine a process for Select Board Members to be assigned to a specific task. I would expect her to lead this discussion.
3. Select Board Member Pine had requested that Town Counsel review the Select Board Policy on Political Activity. It had come to her attention that our policy may be out of sync with State Law. Town Counsel is in the process of reviewing the Policy. I will provide you with his comments under separate cover.

MWH/rjb
enclosures

**LEGAL NOTICE
TOWN OF GROTON**

Tax Classification Hearing

The Select Board has scheduled a public hearing with the Board of Assessors, within a regular Select Board meeting, on Monday, November 21, 2022, at 7:15 p.m. at the Groton Town Hall, 173 Main Street, 2nd Floor Meeting Room. The purpose of this hearing is to receive comments on the issue of adopting a tax levy percentage for Fiscal Year 2023. All interested parties are encouraged to attend.

SELECT BOARD

John F. Reilly, Chair

Rebecca H. Pine, Vice Chair

Matthew F. Pisani, Clerk

Alison S. Manugian, Member

Peter S. Cunningham, Member

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Ndricim Baboci

14 Apple Drive, Townsend, MA 01469
978-602-5341 teutababoci@gmail.com

Work History

DPW Town of Wayland	Wayland, MA	Senior Grounds Worker	09/2010-Present
Fletcher Granite Co.	Westford, MA	Stone Cutter	02/2005-06/2010
N.P. Demis	Lowell, MA	Apprentice Plumber	06/2004-12/2004
Fletcher Granite Co.	Westford, MA	Stone Cutter	06/2002-06/2004
Specialty Filaments Inc.	Leominster, MA	Machine Operator	06/2000-06/2002
Stone Yard	Ayer, MA	Stone Cutter	10/1998-06/2000

Education Beqir Koci High School Orenje, Albania High School Diploma
Training Montachusett Opportunity Council CommonCents Economic Literacy Certification

DPW Worker Skills

- Operates a variety of equipment which may include hand tools, power tools, light equipment, light trucks and CDL vehicles
- Assists in the construction, maintenance, and repairs of roads, streets, and bridges which includes but is not limited to laying out and lining roadways, paving and sealing roads, patching potholes, etc.
- Assists in maintaining traffic markings, in erecting and repairing signage, in painting lines and curbs, etc.
- Sets-up a work zone with appropriate signs and cones that is compliant with required safety guidelines
- Plows and removes snow using sands, salts, and chemically treats roadways, parking lots and sidewalks using vehicles and equipment
- Mows, waters, and repairs field and park areas; trims trees and shrubs; removes weeds as appropriate
- Assists in constructing, maintaining and repairing structures and sidewalks; builds forms for concrete structures; may mix, pour, and finish concrete
- Clears brush, storm damage, and debris which may involve the use of chainsaws, hand tools and related equipment
- Acts as a groundsman for tree work; may assist in tree trimming
- Operates vehicles and equipment in accordance with prescribed safety methods and procedures

Masonry Skills

- Experienced landscape designer: patios, walkways, stonewalls, and granite steps

- Experienced in cutting countertop patterns to specifications
- Knowledgeable in the use of masonry power tools
- Lay out wall patterns or foundations, using straightedge, rule, or staked lines
- Shape, trim, face, and cut marble or stone preparatory to setting, using power saws, cutting equipment, and hand tools
- Set vertical and horizontal alignment of structures, using plumb bob, gauge line, and level
- Mix mortar or grout and pour or spread mortar or grout on marble slabs, stone, or foundation
- Remove wedges, fill joints between stones, finish joints between stones, using a trowel, and smooth the mortar to an attractive finish, using a tuck pointer
- Set stone or marble in place, according to layout or pattern
- Lay brick to build shells of chimneys and smokestacks or to line or reline industrial furnaces, kilns, boilers, and similar installations
- Replace broken or missing masonry units in walls or floors
- Smooth, polish, and bevel surfaces, using hand tools and power tools

Apprentice Plumber Skills

- Assist plumbers by performing rough-ins, repairing and replacing fixtures, and locating and repairing leaking or broken pipes
- Cut or drill holes in walls or floors to accommodate the passage of pipes
- Measure, cut, thread, and assemble new pipe in hangers or other supports
- Mount brackets and hangers on walls and ceilings to hold pipes, and set sleeves or inserts to provide support for pipes
- Requisition tools and equipment, select type and size of pipe, and collect and transport materials and equipment to work site
- Fit or assist in fitting valves, couplings, or assemblies to tanks, pumps, or systems
- Assist pipe fitters in the layout, assembly, and installation of piping for water systems
- Excavate and grade ditches, and lay and join pipe for water and sewer service
- Disassemble and remove damaged or worn pipe

Groton-Dunstable Regional High School Water Supply and Treatment Alternatives

TO: Mark Haddad, Groton Town Manager

COPY: John Robichaud, GDRSD Director of Building and Grounds
Tom Orcutt, Groton Water Supt.
Paul Brinkman, Pepperell DPW Business Manager
Robert Bostwick, MassDEP Section Chief

FROM: Tom Mahanna, PE
Derek Belanger, PE

DATE: November 16, 2022

As requested at the public meeting held on October 20, 2022, Tighe & Bond is providing this preliminary evaluation of water supply and treatment alternatives for the Groton-Dunstable Regional High School (GDRHS) located at 703 Chicopee Row in Groton, MA. The results of our preliminary analysis is provided in the following sections and on the attached figures and tables.

Background

The high school was constructed in 2003 on approximately 179 acres of land near the Groton-Dunstable town line. The school serves 850 students from the towns of Groton and Dunstable in grades 9 through 12. The high school's water supply is provided by a 65-foot-deep public water supply well located adjacent to the football field complex. The Groton Dunstable Regional School District (GDRSD) operates and treats this well that has a reported pumping capacity of 100 gallons per minute (gpm). The well pumps to a treatment system located in the "Water Building" at the football field. After treatment to reduce iron and manganese concentrations, water is stored in two above ground tanks located within the building. The domestic water supply to the school is provided by a small booster pump station. Water that is used solely for irrigation and fire protection is bypassed from the treatment system and stored in a separate below ground storage tank. Separate pumps are used to pump the irrigation water and fire protection for the buildings.

On February 23, 2022, the GDRSD received a Notice on Noncompliance (NON) from the Massachusetts Department of Environmental Protection (MassDEP) due to PFAS concentrations in the treated water samples from the well that exceeded the 20 ng/L Maximum Concentration Level (MCL) for PFAS6 contaminants. A raw water sample obtained on March 1, 2022 directly from the well had a total concentration of 490 ng/l. The quarterly average concentration of PFAS6 in the treated water in the 1st Quarter of 2022 was reported at 54 mg/l. Although the existing treatment system is removing approximately 90% of the PFAS6 concentration from the finish water, the concentrations still exceed the MCL.

Tighe & Bond was asked to evaluate alternative methods of providing safe drinking water to the staff and students at the high school. This preliminary evaluation includes an analysis of providing additional treatment equipment to remove PFAS contaminants from the well, or extending nearby public water systems from the Towns of Groton, Pepperell, and Dunstable. Extending public water system to the high school could eliminate the requirement of the GDRSD to continue to operate and maintain its public water supply well.

Alternative 1: Provide PFAS Treatment On-site

This alternative evaluated installing additional treatment systems at the high school that would reduce the PFAS concentrations in the finish water to below the 20 ng/l MCL. The treatment system would be sized to treat both the existing domestic water system demand (40 gpm) and the maximum pumping rate of the well (100 gpm) to include the water used for irrigation of the facilities athletic fields. Granular Activated Carbon (GAC) or other adsorption media would be required to be installed downstream of the existing iron and manganese treatment system to reduce PFAS concentrations to acceptable levels in the finish water. However, the existing iron and manganese treatment equipment does not typically provide adequate effluent water quality that would be needed for efficient PFAS treatment. The existing finish water quality would likely cause plugging in the PFAS treatment media bed leading to excessive headloss and premature replacement of the media. Due to the size and inefficiencies of the existing treatment equipment, upgrades to the iron and manganese filtration, chemical feed, and electrical systems would most likely be required in order to accommodate additional PFAS treatment equipment at this location. Implementation of on-site treatment would be specifically limited to treatment of the high school well and would not provide treatment for any properties located off-site. A summary of the proposed treatment systems is attached to this memorandum.

Alternative No.1 - Estimated Project Budget: \$3M

Alternative 2: Groton Water System Connection

Under this alternative, a new 12-inch water main would be installed to extend the Town of Groton water distribution system to the high school. The water system would be extended approximately 15,000 l.f. (2.8 miles) along Chicopee Row from the connection to the water system at Hollis Street to the entrance of the high school. The water system would then extend onto school property approximately 2,600 l.f. and connect to the existing water system at the Water Building. This water main extension could also be extended an additional 3,300 l.f. past the entrance to the high school and connect to impacted residential properties in the Town of Dunstable. This extension could also provide water service to approximately 100 properties in the Town of Groton along the project route.

The majority of the watermain construction would be within the public right of way on Chicopee Row and Hollis Street. Based on our preliminary evaluation of the Groton water system hydraulics and topographic elevations of the school property, it is our opinion that there should be sufficient pressure to provide the minimum potable water service to the school. Additional analysis and hydrant flow tests may be needed to determine if the Groton water system can provide adequate fire protection to the school and services area along the project route. The total length of this water main extension is approximately 22,000 l.f. (4.2 miles).

Alternative No.2 - Estimated Project Budget: \$8M

Alternative 3: Pepperell Water System Connection

Alternative 3 would provide a connection to the Town of Pepperell's water distribution system. This is the closest public water system that could provide water service to the high school. Under this alternative, a new 12-inch water main would connect to the Pepperell water distribution system at the intersection of North Street and East Street and extend along North Street a distance of approximately 3,300 l.f. to the entrance of the existing sewer easement to the high school. The new water main would then extend approximately 2,600 l.f. cross-country along the sewer easement and would connect to the existing water system at the high school.

This alternative would also include extending the water system an additional 3,200 l.f. along North Street and Kemp Street and end at the intersection of Kemp Street and Adams Street in the Town of Dunstable. This additional extension could provide water service to residential properties on Kemp Street whose private wells have PFAS concentrations that exceed 20 mg/l.

Based on our preliminary evaluation of the Pepperell water system hydraulics and topographic elevations of the school property, it appears that there is sufficient pressure to provide minimum potable water service to the school. Additional analysis and hydrant flow tests may be needed to determine if the Pepperell water system can provide adequate fire protection to the school and services area along the project route. The total length of this water main extension is approximately 9,100 l.f. (1.7 miles).

Alternative No.3 - Estimated Project Budget: \$4M

Alternative 3 – Phase 2: Dunstable Water System Connection

The Pepperell Water Department has expressed interest in continuing the watermain extension from the Kemp Street area to connect with the Dunstable water distribution system. In order to interconnect the two water systems, approximately 12,600 l.f. (2.4 miles) of 12-inch water main would need to be installed along Kemp Street and Groton Street and would connect to the Dunstable water system at the intersection of Groton Street and Pleasant Street (Route 113).

The Pepperell Water Department currently operates the Dunstable water system. The purpose of this interconnection would be to utilize some of the available capacity in the Dunstable's wells which could then supplement Pepperell's water supply capacity which has been reduced due to PFAS contamination in one of its sources. The water quality of the Dunstable wells is excellent. It is our understanding that these sources do not have elevated concentrations of PFAS.

A further evaluation of the Pepperell and Dunstable water system hydraulics will be needed to determine what additional improvements may be needed to interconnect these water systems.

Alternative No.3 – Phase 2: Estimated Project Budget: \$5.5M

Estimated Annual Costs:

We have estimated the annual operating costs for each alternative that was evaluated. These costs included for Alternative No.1 include continuing with contract operations of the well and treatment system along with estimated annual costs for chemical use, replacement of the filter media, and the costs to discharge backwash residuals. The estimated annual costs for Alternative Nos. 2 and 3 include the cost to purchase water from either the Town of Groton or the Town of Pepperell. The costs are based on an annual consumption of 5 million gallons of water, which is historically the amount of water used at the high school for either domestic use or irrigation purposes. Water purchase rates were based on the published fees provided by both communities.

The Estimated Annual Costs for each alternative are provided on the following Table 1. It should be noted that these annual costs and estimated project budgets should be considered conservative and should only be used for comparison and budgetary planning purposes. A more accurate cost opinion can be provided after preliminary engineering of each alternative has been completed and the project scope has been further defined.

Table 1: Estimated Annual Costs

Alternative	Description	Annual Cost
1	On-site PFAS Treatment of Well	
	Treatment Operations and Sampling Costs	\$50,000
	Annualized Media Replacement	\$10,000
	Chemical Use	\$5,000
	Sewer Discharge Fee	\$15,000
	Miscellaneous Repair and Maintenance	\$10,000
	Total Annual O&M Cost	\$90,000
2	Purchase Water through Groton Water System Connection	
	Based of 5 million gallons per year @ \$0.08/c.f.	\$55,000
3	Purchase Water through Pepperell Water System Connection	
	Based on 5 million gallons per year @ \$0.15/c.f.	\$100,000

We trust the information provided in this memorandum meets your requirements. We look forward to discussing each alternative in detail at the meeting on November 17, 2022. Please let me know if you have any questions or require any additional information.

Attachments: On-Site PFAS Treatment Summary; Proposed Water Main Extension Alternatives Figure

J:\G\G5078 Groton-Dunstable Regional School District\Correspondence\GDRHS Water Supply and Treatment Alternatives Memo_11-16-22.docx

Alternative 1 - On-site PFAS Treatment Summary:

	Retrofit - Domestic (Iron + PFAS)	Retrofit - Full (Iron + PFAS)
Process Details - PFAS		
Design Flow [GPM]	40	100
Design Flow [MGY]	1	5
Assumed Initial PFAS Media*	GAC	GAC
Empty Bed Contact Time [MIN]	>10	>10
Number of vessel pairs (lead/lag)	1	1
Number of vessels installed	2	2
Vessel diameter [FT]	4	6
Aprx. Bed Depth [FT]	4.3	4.7
Vessel Height [FT]	10	12
Nominal GAC Media Volume per Vessel [LBS]	1,600	4,000
Nominal System Empty Bed Volume [GAL]	400	1,000
Assumed Bed Volumes to 50% PFAS Breakthrough on Lead Vessel	20,000	20,000
Assumed Initial Media Life [YR]	8	4
Media Volume per Changeout [LBS]	1,600	4,000
Media Cost Per Change Out (at \$4/LB + Labor)	\$15,000	\$30,000
Process Details - Iron and Manganese		
Raw Water Iron [mg/L]	8	8
Raw Water Manganese [mg/L]	0.5	0.5
Treatment System	GreensandPlus	GreensandPlus
Filter Surface Loading Rate (FSLR) [gpm/sf]	2.04	2.55
Number of vessels installed	1	2
Vessel diameter [FT]	5	5
Approximate Total Surface Area [SF]	20	39
Approximate Bed Depth [FT]	3	3
Vessel Height [FT]	9	9
Treated Water Between Backwashes (Gal)	30,000	30,000
Typical Time Between Backwashes (Hours)	12	10
Backwash Rate (gpm)	300	300
Annual Backwash Waste (gallons)	100,000	1,000,000
Hypochlorite Usage (gpy)	80	1,200

**SELECT BOARD MEETING MINUTES
MONDAY, NOVEMBER 14, 2022
UN-APPROVED**

SB Members Present: John F. Reilly, Chair; Matthew F. Pisani, Clerk; Alison S. Manugian, Member; Peter S. Cunningham, Member; Rebecca H. Pine, Vice Chair

Also Present: Mark W. Haddad, Town Manager; Tammi Mickel, Assistant Assessor; David Zeiler, Chair of Library Trustees; Kate Bettencourt, Vice Chair of Library Trustees; Kristen von Campe, Member of Library Trustees; Mark W. Gerath, Member of Library Trustees; Nancy Foley Wilder, Member of Library Trustees

Mr. Reilly called the meeting to order at 7:01PM and reviewed the agenda.

ANNOUNCEMENTS

Mr. Reilly said we had a great Veterans Day Ceremony at the Fire House last Friday.

PUBLIC COMMENTS

No Public comment

TOWN MANAGER'S REPORT

1. Mr. Haddad said at the request of Police Chief Michael Luth, he has appointed Ashley Hartenstein of Townsend as a Communications Officer for the Town of Groton. Ms. Hartenstein has been a Public Safety Telecommunicator with the Town of Westford since 2008. She will be a welcomed addition to our communications Department. He respectfully requested that the Board ratify this appointment effective November 28, 2022.
Ms. Pine made a motion to ratify the appointment of Ashley Hartenstein of Townsend as a Communications Officer for the Town of Groton effective November 28, 2022. Mr. Pisani second the motion. The motion carried unanimously.
2. Mr. Haddad said at the request of Police Chief Michael Luth, he has appointed Eric Koukos as a part-time police officer. He is a former officer in Bolton and Dracut. He is up for a couple other towns that may hire him but we would like to use his experience here in Groton. He respectfully requested that the Board ratify this appointment effective subject to completion of his physical and background investigation.
Ms. Manugian made a motion to ratify the appointment of Eric Koukos as a part-time police officer subject to completion of his physical and background investigation. Mr. Pisani second the motion. The motion carried unanimously.
3. Mr. Haddad gave an update on the development of the FY24 budget. He said we have started the budget process and he will be meeting with the departments the week of November 28, 2022. He said the Board is welcome to attend.
4. Mr. Haddad said next week we are scheduled to do the Tax Classification Hearing on the Fiscal 2023 tax rate. There are some issues relative to commercial values the Assessors are working on. They are starting to submit to the state. We could be ready to go next Monday but if we are not, he will be requesting that the Select Board to continue the hearing to December 5, 2022 which is still plenty of time to get the tax rate set and to get the 3rd quarter bills out on time. Mr. Haddad said if the tax classification hearing is continued to December 5, 2022, we still have to have a meeting on November 21, 2022 to open the meeting and continue it to December 5, 2022.
5. Meeting schedules the end of the year

Monday, November 21, 2021

-Tax Classification Hearing

-Destination Groton Committee Update

Monday, November 28, 2022	-No Meeting
Monday, December 5, 2022	- Annual License Renewals
Monday, December 12, 2022	- Sustainability Commission Report
Monday, December 19, 2022	- Finance Team Update
Monday, December 26, 2022	- No Meeting (Christmas Holiday)
Monday, January 2, 2023	- No Meeting (New Year Holiday)
Monday, January 9, 2023	-FY 2024 Town Manager's Budget Presentation

ITEMS FOR SELECT BOARD CONSIDERATION AND ACTION

No items for Select Board consideration and action.

OTHER ONGOING BUSINESS

1. Mr. Haddad said Mr. Cunningham had an excellent meeting with our state contingent on additional funding for the Florence Roche Elementary School Project last week. He asked if Mr. Cunningham would like to update the Board on that meeting. Mr. Cunningham said he had a zoom meeting with Senator Kennedy, Senator Cronin and State Representative Sena. He said this was a follow up on the letter that was sent asking if they work with the legislative leadership both in the senate and the house making this an issue in accessing some of the ARPA money which has not been designated yet for spending. He said there was also a memo from the MSBA on redirecting repair program money to new construction. The MSBA will be raising their reimbursement rate. Mr. Cunningham said it was a good meeting and would be meeting again around the second week in January. Mr. Haddad said we permanently financed 28 million of the 69 million the town meeting authorized. We will do a short term bond in the spring to complete the project but we won't permanently finance that for at least 2 years. He said so we will have plenty of time to work with the state to help offset and decrease the amount we have to permanently finance once the project is completed. He said he is very encouraged by the conversation and is happy the MSBA is paying attention to this. He said he is hoping we will get something back so the taxpayers won't get the full impact of that extra 9.5 million which will save the taxpayers a substantial amount of money and that is what we are trying to accomplish.
2. Ms. Manugian said she would like to discuss how Board members represent on various issues. Mr. Haddad noted to add that to the agenda for an upcoming meeting.
3. Mr. Haddad said on the PFAS issue, he is having a meeting this Thursday with the DEP, Pepperell and Dunstable to talk about the High School and the Groton Dunstable Regional School District so he will have an update for Board at the next meeting on November 21, 2022.
4. Mr. Haddad said in regards to the construction of the Water Department Manganese Plant, it is getting back on track and he is very pleased with the performance.
5. Mr. Haddad said the ABCC approved the liquor license for the Groton Hill Music. He said the license is effective November 14, 2022 through December 31, 2022. The prorated amount for the 2-month liquor license is \$500. This will be subject for renewal when we do license renewals and they will have a full license fee of \$3000 for calendar year 2023. Mr. Haddad asked the Board to vote to issue the liquor license to Groton Hill Music for the 2 months at the prorated amount of \$500 and asked the Board to sign the liquor license.

Ms. Pine made a motion to issue the liquor license to Groton Hill Music for the 2 months at the prorated amount of \$500. Ms. Manugian seconded the motion. The motion carried unanimously. The Board signs the liquor license for Groton Hill Music.

6. Ms. Pine asked to hear about the Green Communities. Mr. Haddad said we had 2 projects on the list for the Green Communities this year. We had the Fire Station lights and the library lights. The Fire Station is done. He said there was an issue getting the supplies for the library. We also had to go out and bid because it was over \$50,000. He said Rise Engineering got the bid, they finally got the parts and they are starting on November 28th. They should be done within a month. He said we will be ready to apply for the next round come the spring. He said we will be meeting sometime in January to come up with projects for next year's grant.

JOINT SESSION WITH BOARD OF LIBRARY TRUSTEES - 7:15 PM

Mr. Haddad asks the Board of Library Trustees to join the meeting. He said with the passing of Jane Allen, there was a vacancy on the Board of Library Trustees. As is the process to follow, we advertised the vacancy in the local paper and we asked the Board that has the vacancy to conduct interviews and bring a recommendation to the Select Board. He said the way this appointment works is it's a joint appointment of the remaining members of the Board of Library Trustees and the Select Board. It is until the next election and at that time the individual can chose to run for the remaining term which expires in 2024. Mr. Haddad said the Board of Library Trustees had 7 applicants. He asked to Board to appoint Helena Fruscio Altsman, who was recommended by the Board of Library Trustees, to fill a vacancy on the Board of Library Trustees until next spring's Annual Town Election.

Mr. Gerath called the Board of Library Trustees meeting to order at 7:17PM.

Mr. Gerath said they met with 7 candidates and they came to a consensus. Helena was a leader and they are happy to bring her to the Select Board for consideration. Mr. Gerath said Helena pointed out it is common in this circumstance as she is also a state employee to designate her as a special town employee. Mr. Haddad said just to clarify, you would not designate Helena as a special employee, you would designate the Board of Library Trustees as special municipal employees. Mr. Haddad asked the Select Board to vote to designate the Board of Library Trustees as a special municipal employees pursuant to M.G.L. Chapter 268A.

Mr. Cunningham made a motion to designate the Board of Library Trustees as a special municipal employee pursuant to M.G.L. Chapter 268A. Ms. Pine seconded the motion. The motion carried unanimously.

Ms. Manugian made a motion to appoint Helena Fruscio Altsman, to fill a vacancy on the Board of Library Trustees until next spring's Annual Town Election. Mr. Cunningham seconded the motion.

Roll Call: Manugian – aye, Pisani – aye, Pine- Aye, Reilly- aye, Cunningham – aye, Gerath -aye, Bettencourt – aye, von Campe – Aye, Zeiler – aye.

Mr. Haddad congratulated Helena and said they will send a letter to the Town Clerk by tomorrow and Helena is to not start her duties until she is sworn in by the Town Clerk.

MINUTES

Mr. Cunninham made a motion to approve the minutes of the regularly scheduled meeting on November 7, 2022.

Mr. Pisani seconded the motion. The motion carried unanimously.

Mr. Reilly adjourned the meeting at 7:22PM

Approved: _____

Matthew F. Pisani, Clerk

respectfully submitted: Tammi Mickel
Assistant Assessor

Date Approved: